



Licensing Sub-Committee

Wed 6 Aug
2025
10.30 am

Oakenshaw Community
Centre, Castleditch Lane

 **Redditch**
Borough Council
Working together for our communities

If you have any queries on this Agenda please contact

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LICENSING SUB-COMMITTEE PROCEDURE

1. Rights of Applicants

- a) An applicant will be permitted the opportunity of being heard by the Committee before his/her application is determined.
- b) The applicant will also be allowed to be accompanied by a legal or other representative to assist them if he/she so desires.

2. Notice of Meeting

- a) As much notice as is practicable will be given to the applicant of the date of the Committee meeting at which his/her application/licence review will be heard, in order to enable him/her to prepare his/her case adequately.
- b) Every member of the Committee will be issued with copies of every document which has been supplied, both by and to the applicant/driver and any third parties.

3. Procedure at Meeting

- a) **The Chair will open the hearing and ask Members of the Sub- Committee and officers present to introduce themselves.**
- b) **The Chair will ask all parties to the proceedings to introduce themselves.**
- c) **In the event the Applicant is not represented, the Chair will remind the Applicant that they can be represented by a legal representative at their own expense.**
- d) **The Technical Officer (Licensing), Worcestershire Regulatory Services will present the report.**
- e) **The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Technical Officer.**

- f) The Chair will invite the Applicant and/or their representative to present their case and call any witnesses.**
- g) The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Applicant and/or their representative.**
- h) The Chair will invite the Responsible Authorities to present their representations. New representations must not be raised.**
- i) The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Responsible Authorities.**
- j) All Other Parties to the proceedings will be invited to present their representations or elect a spokesperson to speak on their behalf. New representations must not be raised.**
- k) The Chair will invite Members of the Sub-Committee, the Applicant / Applicant's representative and the Responsible Authorities to put any relevant questions to the Other Parties**
- l) The Other Parties will be invited to sum up.**
- m) The Responsible Authorities will be invited to sum up.**
- n) The Applicant and/or their representative will be invited to sum up.**
- o) The Chair will ask the Legal Advisor if there is any legal advice to be given.**
- p) The Council's Legal Advisor will inform all those present of the right to appeal and that, an appeal against the Sub-Committee's decision must be lodged within 21 days of the date on which written confirmation of the decision is received by the Applicant.**
- q) The Chair will close the Hearing so that the Sub-Committee can reach its decision in private.**
- r) The Sub-Committee's decision will be confirmed in writing to the Applicant and those parties who made representations within 5 working days.**

4. Adjournment

If an application is made for an adjournment, the Committee should grant the request if refusal would deny the applicant a fair hearing and thereby result in a breach of the rules or natural justice.

Please Note:

1. ***Each application coming before the Licensing Sub-Committee will be treated on its own merits, and the Sub-Committee will take its decision based upon:***
 - a) ***the promotion of the four licensing objectives, as given by the Licensing Act 2003, namely:***
 - ***the prevention of crime and disorder;***
 - ***public safety;***
 - ***the prevention of public nuisance; and***
 - ***the protection of children from harm;***
 - b) ***Bromsgrove District Council's Statement of Licensing Policy;***
 - c) ***guidance issued under section 182 of the Licensing Act 2003; and***
 - d) ***the Licensing Act 2003.***
2. ***Decisions may be taken in the absence of the Applicant or any other party. All notices and representations received from absent parties will be considered.***
3. ***Late evidence will only be considered with the agreement of all parties present.***
4. ***An appeal against the Sub-Committee's decision must be lodged within 21 days of the date on which all parties were notified in writing of the decision of the Licensing Sub-Committee.***

Licensing Sub-Committee

Wednesday, 6th August, 2025
10.30 am
Oakenshaw Community Centre

Agenda

Membership:

Cllrs:

Matthew Dormer
Andrew Fry

David Munro

- 1.** Election of the Chair for the meeting.
- 2.** Apologies
- 3.** Declarations of interest.
- 4.** APPLICATION FOR THE GRANT OF A PREMISES LICENCE - 209 MOUNT PLEASANT, REDDITCH, WORCS, B97 4JG (Pages 7 - 46)